



Examination Regulations

2016-2021

SSR : 1st Cycle of Accreditation

RNB GLOBAL UNIVERSITY

RNB Global City, Ganganagar Road,
Bikaner, Rajasthan 334601

EXAMINATION REGULATIONS

DOC201804160001



RNB GLOBAL UNIVERSITY
RNB GLOBAL CITY, GANGANAGAR ROAD
BIKANER - 334601



Contents

1.	Attendance	2-3
2.	Credit System	4
3.	Grading System.....	4-5
4.	Conversion of Numerical Marks into Letter Grades	6
5.	Evaluation Scheme	6-9
6.	Examination and Assessment	9
7.	Grace Marks.....	9
8.	Re-Sit in Examinations.....	9
9.	Improvement of Score	10
10.	Carry Forward of Marks.....	10
11.	Passing Criteria	11
12.	Promotion from One Academic Year to Next.....	11-12
13.	Computation of SGPA, CGPA and AGPA.....	12-13
14.	Illustration of Computation of SGPA, CGPA, AGPA	13-14
15.	Re-Evaluation of Exam Papers/Retotaling of Marks	14-15
16.	Viewing of Answer Sheets	15
17.	Summer Semester	15
18.	Duration of Course.....	16
19.	Issue of Grade Sheets.....	16
20.	Conversion of CGPA to % Marks.....	16
21.	Award of Degree.....	17
22.	Division Criteria.....	17
23.	Frequently Asked Questions	18-21

CONDUCT OF EXAMINATIONS AND SCHEME OF EVALUATION

1. Attendance

- i. Every student is advised to achieve 100% attendance in all Lectures, Tutorials, Practical's, Class Tests, Assignments, Quizzes, Presentations, etc.; and participate in Seminars arranged in his/ her respective School during the Academic Programme. However, to account for late joining or other contingencies such as prolonged illness, accident, tragedy in family, etc., a relaxation of up to a maximum of 25% can be granted. Thus, the attendance requirement for appearing in Examinations shall be a minimum of 75% of the classes held in each course. Attendance in Seminars, Tutorials, Practical, Class Tests, Assignments, Quizzes, Presentations, etc. is compulsory. In exigencies mentioned above, permission shall be taken by the student for absence. Attendance record of at least 75% is to be maintained individually in all subjects. But in case of PG Students attendance of 80% is to be maintained individually in all subjects.
- ii. A student with less than 75% of attendance in Lectures, Tutorials, Practical's, Class Tests, Assignments, Quizzes, Presentations, etc. and participation in Seminars, separately in each course in a semester, shall be detained from appearing at the examinations of relevant course. The Honourable President of the University may, however, consider written requests on very genuine grounds for the condonation of deficiency in attendance up to 5% on the recommendations of the concerned Dean, before the commencement of the Examinations. Along with this, the Attendance Committee of the University would have authority for considering genuine grounds as calamity in family, hospitalization due to prolonged in-patient treatment, serious accident or other serious unavoidable circumstance for the condonation of deficiency in attendance up to further 5%. Thus, the University can provide up to 10% (5% President Power and 5% Attendance Committee) relaxation on attendance based on genuine conditions. The above relaxations are meant only and only for extraordinary conditions. Under no circumstance, a student shall be allowed to sit for Examinations of relevant course if his/her attendance in concerned course is below 70%.
- iii. A student who cannot attend classes for 3 to 7 days because of illness or medical grounds shall inform the Dean concerned in writing at earliest opportunity. Where longer absence is necessary or when absence from Examinations is in question, the student shall submit in writing an Application for Leave of Absence to the Dean concerned together with a certificate signed by a registered medical practitioner.

- iv. A student who, during a semester, desires Leave of Absence for more than 2 full consecutive days for non-medical reasons shall apply to the Dean concerned or Student Helpdesk in writing at the earliest opportunity, stating the reasons for the intended leave of absence.
- v. If a student is found to be continuously absent from the classes without any information for a period of 15 days, a notice may be sent to the student about his unauthorized absence under intimation to his guardian/parents. If he remains absent unauthorized for another 15 days after the date of issue of the notice, the name of such student shall be struck off from the rolls. Such a student may, however, apply for re-admission which may be considered by the Dean as per prescribed procedure; and only after his permission, the student shall be re-admitted on payment of prescribed re-admission fee, under intimation to the University.
- vi. A student will be awarded 5 marks for (75% attendance for UG & 80% for PG) in the relevant course, to a maximum of 5 marks.
- vii. Student not fulfilling the minimum requirement of the attendance and not able to sit in the Semester End Examinations, on written request recommended by Dean concerned, would be placed for Summer Semester.
- viii. Any applications under clause iii, iv above shall be submitted through official email strictly or through University Campus Management System.
- ix. Student should also upload his Medical Leave on the ERP login provided to him /her for future consideration of shortage of attendance by Attendance committee.



2. Credit System

- **Semester System:** A semester system is an academic term. It is the division of an academic year, the time during which University holds classes. Usually a semester system divides the year in two parts.
- **Academic Year:** An academic year consists of two semester, Odd Semester (July-Dec) and Even Semester (Jan-June). Duration of Each semester can increase or decrease. Generally, each semester has (15-18) weeks of academic works.
- **Credit System:** A unit by which course is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching or 2 hour of practical work per week. A credit system is a systematic way of describing an education programme by attaching credit to its components.

There are different parameters of Credit System.

Choice Based Credit System (CBCS)

- Choice based credit system is a programme in which student has a choice to choose from the prescribed courses, which are referred as core, elective or minor soft skill courses.

Credit Based Semester System (CBSS)

- Under the CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of number of credits to be completed by students.

Credit Point

- It is the product of grade point and number of credits for a course.

Credit

- A unit by which the course work is measured.
- It determines the number of hours of instructions required per week.
- One credit is equivalent to one hour of teaching or two hours of practical work/filed work per week.

3. Grading System

Grading in education is the process of applying standardize measurement of varying levels of achievement in courses. Grades are generally assigned as letters.

Letter Grade:

It is an index of the performance of students in said course. Grades are denoted by O, A+, A, B+, B, C, P & F.

Grade Point:

It is a numerical weight allotted to each letter grades on a 10- Point scale.

The level of students' academic performance as an aggregate of Continuous Evaluation and Semester End Examinations; shall be reflected by Letter Grades on a Ten Point Scale according to connotations as per the following table:

Table: Letter Grades and Grade Points

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab (Absent)	0

Other than the above, the following grades may also be allotted:

Grade	Details
I	Incomplete
DT	Detained/Debarred
S	Satisfactory (this will be awarded for a Course which doesn't carry any credit)



4. Conversion of Numerical Marks into Letter Grades

The scores of Internal and External Assessments are added for conversion into a Letter Grade at pre-determined class intervals. The Grades shall be rewarded as per criteria given in below Table.

Letter Grade	Grade Point	Marks
O (Outstanding)	10	90 and above
A+ (Excellent)	9	80 - 89
A (Very Good)	8	70 - 79
B+ (Good)	7	60 - 69
B (Above Average)	6	50 - 59
C (Average)	5	45 - 49
P (Pass)	4	40 - 44
F (Fail)	0	Below 40
Ab (Absent)	0	-----

5. Evaluation Scheme

THEORY

The evaluation of the theory paper of the UG Program would be based on Internal and External Assessments. Internal Assessment would consist of 50% of the marks (50 marks) and external assessment (in form of End Term Exam) would consist of remaining 50% marks (50 marks). Detailed scheme of Internal and External Assessments as follows:

The distribution of Internal Assessment Marks is as follows:

Internal Assessment: For Semester I

Type	Details	Marks
Mid Term	One Mid Term Sessional	25
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials etc.	Average of marks obtained	20
Attendance	75 % +: 5 Marks	5
TOTAL		50

Internal Assessment -For Semester II onwards

Type	Details	Marks
Mid Term	Two Mid-term Sessional of 15 marks each (15+ 15)	30
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials etc.	Average of marks obtained	15
Attendance	75 % +: 5 Marks	5
TOTAL		50

The distribution of External Assessment Marks shall be as follows:

External Assessment- For all Semesters

Type	Marks
Theory	50

Theory Paper with Practical Courses:

EVALUATION SCHEME - PRACTICAL

The evaluation of the practical paper of the UG Program would be based on Internal and External Assessments. Internal Assessment would consist of 50% of the marks (50 marks) and external assessment (in form of End Term Exam) would consist of remaining 50% marks (50 marks). Detailed scheme of Internal and External Assessment is as follows:

Internal Assessment - All Semesters

Type	Details	Marks
Marks obtained in various Tests, Assignments, Presentations, Quiz, Tutorials etc.	Average of marks obtained	45
Attendance	75 % +: 5 Marks	5
TOTAL		50

External Assessment - All Semesters

Type	Marks
Practical	50

For PG and Integrated Law (4th & 5th Year only)

There is only one Mid Term Sessional PG Courses and Integrated Law Courses (4th & 5th Years).

Internal Assessment will carry 50 marks and External Assessment (Semester End Examinations) will carry 50 marks.

Attendance of 80% for PG (MBA, M.Sc.) & 75% for integrated BALLB & BBALLB.

Internal Assessment:

The distribution of Internal Assessment Marks is as follows:

Type	Details	Marks
Mid-Term	One Mid-term Sessional (to be held along with the 2 nd Sessional Exam)	15
Marks Obtained in various Test, Assignment, Presentation, Quiz, Tutorial Etc.	Average of Marks Obtained	30
Attendance	80 % +: 5 Marks	5
TOTAL		50

External Assessment:

The distribution of External Assessment Marks shall be as follows:

Type	Marks
Theory	50

It is hoped that the aforementioned scheme will help students' study in a planned and structured manner, make them learn effectively and stimulate them intellectually during their education at RNB Global University.

EVALUATION SCHEME - WORKSHOPS & SEMINARS, HUMAN VALUES AND SOCIAL SERVICE / NCC/NSS

- The evaluation of Workshops & Seminar and Human values Social Service / NCC/NSS will be completed from Semester I - Semester VI. It will be evaluated internally by the various Forums & Schools Concerned. The credit for this will be given at the end of each Semester.
- The students have to join Club/Forums with the active participation in different activities of Club. The students would be continuously assessed for each Semester and Credits and Marks Would be given at the end of each Semester.

6. Examinations and Assessment

The Scheme of Examination defines the various components of evaluation and marks attached to each component. They are as follows:

- Internal Assessment will carry 50 marks and External Assessment (Semester End Examinations) will carry 50 marks.
- Students have to secure 40 % of marks in internal assessment as well in external assessment separately to pass the examination.
- If he/she does not score 40% of marks, he/she should consider as fail.

7. Grace Marks

- Grace marks will be applicable for both internal and external examination.
- Grace marks can be provided in maximum three subjects.
- Maximum total Grace Marks will be 5 in one semester.
- Grace marks can be awarded up to a maximum of 3 marks in one subject (internal & external).

8. Re-Sit in Examinations

- A student will re-sit his/ her respective Exams according to the Odd and Even Semester followed by the University guidelines.
- The University will provide maximum 2 attempts for Re-sit in a Course. Students are required to pay fee per Course, as approved by the University from time to time for any Re-sit Examination.
- A student, who has to re-sit in a Semester End Examination in terms of provisions made above, shall be examined as per Scheme of Teaching & Examination and Syllabus applicable at the time of taking Semester End Examination. However, if the Dean certifies that there have been major modifications in the current Syllabus

of the relevant Course, the examination may be held in accordance with the Syllabus prescribed earlier.

- Students who are eligible to re-sit in an Examination, or are repeating the Course(s), shall have to apply to the Controller of Examinations to be allowed to reappear in an Examination or to re-sit the Course(s), and pay the fees prescribed by the University.
- The maximum marks student can score will be 70 %.

9. Improvement of Score

- If a student wishes to improve his/ her score, he/ she shall be provided maximum 2 chances to re-sit the Semester End Examinations of the Course of his/ her choice.
- If a student has poor performance in a number of Courses in a particular Semester, he/ she may, at his option, take an Academic Break for 1 year, and re-register for both the Semesters of that Academic Year in the next Academic Year. Such a student may have the option of re-sit in any or all of the Courses in the semester(s) and retain the Credits already earned by him in other Course(s).
- A student shall be allowed 2 chances to improve his/her Grades by re-sitting the Semester End Examinations in the Course of his choice when these Examinations are held as per normal schedule, or any other schedule as determined by the University. In such case, his/ her Internal Assessments shall be carried forward. He/she can alternatively be allowed to improve Grades by repeating the Course of his/ her choice when they are offered the same. The better of the two scores (i.e. the original score and the one obtained in Re-Sit Course) shall be taken into consideration for calculating the SGPA, AGPA and determining eligibility for award of Degree.
- If a student wants to improve his/her score, he/she will be provided maximum 2 chances to appear in re-sit examination. For improvement, student must have to pass in that subject. Student can apply in maximum 3 subjects for improvement.
- Fee for improvement will be decided from time to time by University. Improvement Examination will be held with Summer Semester examination or with corresponding current semester examinations. Higher marks between previously obtained and obtained in improvement examination, will be considered. Final SGPA/CGPA is calculated by considering the final marks.

10. Carry Forward of Marks

- A student who passes the Internal Examination but fails in the Semester End Examination of the Course shall reappear for the Semester End Examination of that Course. However, his/her marks of the Internal Examination shall be carried over and he/she shall be entitled for Grade obtained by him/her on passing.
- A student, who passes the Semester End Examination but fails in the Internal Assessment of the Course, shall reappear for the Internal Examination of that Course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for Grade obtained by him/her on passing.

11. Passing Criteria

- A student has to fulfil following conditions to pass any Academic Programme of the University:
- Each Course shall have two components of evaluation: Continuous Internal Assessment through Assignment/ Presentation/ Class Test /Quiz/ Project Report/ Case Study which will carry weightage of 50%; and External Assessment which will carry weightage of 50%. For successful completion of a Course, a student must score P grade and also a minimum of 40% marks each in Internal as well as External Assessments.
- The student must pass in Summer Internship and Project Dissertation (wherever prescribed), by securing at least P Grade.
- For successful completion of a Programme, a student should secure a minimum Cumulative Grade Point Average (CGPA) of 5.5 at the end of Final Year of a Programme.
- If a student repeats examination for a Course with a view to improve his qualifying score, better of the two scores (i.e. the score in original Exam and the score in the repeat Exam) shall be taken into consideration for calculating the SGPA and CGPA.

12. Promotion from One Academic Year to Next

A student is eligible for promotion to next year, irrespective of the number of subject he/she is fail/having backlog, if he/she meets the below mentioned minimum CGPA criteria (by combining odd and even semester).

- For First Year students Required CGPA for UG Courses is 4.0 & for Post Graduate Courses required CGPA is 4.5.

- For Second Year students Required CGPA for UG Courses is 4.5 & for Post Graduate Courses required CGPA is 5.0.

Meaning: If for a UG Student, if CGPA is 4 or more than 4 in First Year having any number of backlogs, he/she shall be promoted in next Year.

That it is his/her choice to clear his/her backlog in summer semester or with semester end examination as per ODD backlog in Odd Semester and Even backlog in Even Semester.

If student CGPA is less than 4 having any number of backlogs in First Year and CGPA less than 4.5 in second Year, he/she must appear in Summer Semester to clear the backlog papers.

- For Promotion to 3rd Year, a student, has to clear all his/her backlog of first year to be eligible for promotion to 3rd Year.
- For Promotion to 4th Year, a student, has to clear all his/her backlog of Second year to be eligible for promotion to 4th Year.
- For Promotion to 5th Year, a student, has to clear all his/her backlog of Third year to be eligible for promotion to 5th Year (In case of Integrated Courses).
- Student cannot carry internal backlog to next year, he/she must clear his/her internal backlog before commencement of next year session. (In this case student has to clear his/her backlog in summer semester for theory paper as well for practical paper).
- Student debarred because of shortage of attendance, compulsory summer semester for the subject in which the student is debarred.
- Number of classes for summer semester will be as per the Credit hours of the Program.

13. Computation of SGPA, CGPA and AGPA

To compute the Semester Grade Point Average (SGPA), Cumulative Grade Point Average (CGPA) and Annual Grade Point Average (AGPA), the following procedure shall be followed:

- The SGPA is the ratio of sum of the products of number of Credits and Grade Point scored by a student in each of the Courses taken by a student; and the sum of the number of Credits of all the Courses taken by him/ her, i.e

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of Credits of the i^{th} Course and G_i is the Grade Point scored by the student in the i^{th} Course.

- The CGPA is also calculated in the same manner taking into account all courses taken by a student over all semesters of a programme, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

- The AGPA for each student is calculated at the end of each academic year (including the summer (Odd) and winter (Even) Terms. AGPA is calculated in the same manner taking into account all the courses in two semesters of the same academic year, i.e.

$$AGPA = \frac{(C_o \times S_o) + (C_e \times S_e)}{C_o + C_e}$$

Where S_o is SGPA of Odd Semester, C_o is total number of Credits of Odd Semester, S_e is SGPA of Even Semester and C_e is total number of Credits of Even Semester.

- SGPA, CGPA, AGPA would be rounded off to nearest one decimal points.

14. Illustration of Computation of SGPA, CGPA, AGPA; and Format for Transcripts

Computation of SGPA, CGPA and AGPA

Illustration for SGPA

Course	Credit	Grade Letter	Grade Point	Credit Point (Credit x Grade)
Course 1	3	A	8	3 x 8 = 24
Course 2	4	B+	7	4 x 7 = 28
Course 3	3	B	6	3 x 6 = 18
Course 4	3	O	10	3 x 10 = 30
Course 5	3	C	5	3 x 5 = 15
Course 6	4	B	6	4 x 6 = 24
	20			139

Thus, SGPA = $139/20 = 6.9$



Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit : 20 SGPA : 6.9	Credit : 22 SGPA : 7.8	Credit : 25 SGPA : 5.6	Credit : 26 SGPA : 6.0	Credit : 26 SGPA : 6.3	Credit : 25 SGPA : 8.0

$$\text{Thus, CGPA} = \frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{20+22+25+26+26+25} = 6.7$$

Illustration for AGPA

Semester 1	Semester 2
Credit : 20 SGPA : 6.9	Credit : 22 SGPA : 7.8

$$\text{Thus, AGPA} = (20 \times 6.9) + (22 \times 7.8) / 20 + 22 = 7.3$$

- Transcript (Format): Based on aforementioned recommendations on Letter Grades, Grade Points, SGPA and CGPA; the University shall issue a Transcript for each Semester and a Consolidated Transcript indicating the performance in all Semesters.

15. Re-evaluation of Exam Papers/Retotalling of Marks

- The University shall provide opportunity to students for re-evaluation of Exam papers and retotalling of marks of Semester End Exams wherever a student feels that there is any error in totaling of marks or checking of his/her paper.
- The Controller of Examinations, after announcement of Semester End Exams results, will notify students giving minimum 5 and maximum 7 days' Notice to submit Application Form for the same along with requisite fee as per University Policy
- The COE, on receipt of Application, will process retotalling of marks/re-evaluation of papers and inform the revised marks to students.



- The COE, with permission of President, may extend/reduce the time limit for review/re-evaluation of papers in special circumstances.

16. Viewing of Answer Sheet

- The university will provide opportunity to students for viewing of Exam papers of Mid Term as well as for semester End Examination.
- To view answer sheet for Mid Term, student has to Email to Examination department (exams@rnbglobal.edu.in) mentioning subject name.
- There are no charges for Viewing of Mid Term Answer sheet.
- Student can also view the external examination answer sheet after declaration of result.
- For Viewing of External answer sheet, student has to pay prescribed fee, after paying fee, student has to Email examination department with the subject name.
- Examination department will schedule a date, student can view their answer sheet on that date.

17. Summer Semester

- Student who has been put to Summer Semester under the condition laid down in Clause no 11 and 12 would have to attend 'Guided Self Study Course' conducted by the University. During the Guided Self Study Course, concerned Course Faculty Member would be assigned to the students.
- During Summer Semester, students are required to pay prescribed Fee per Course under Summer Semester.
- The attendance requirement during Summer Semester shall be a minimum of 75% of the classes actually held in each Course.
- If a student on Summer Semester fails to achieve the minimum passing marks or minimum attendance criteria, then he/she will repeat the Semester.
- Summer semester will be held after regular examination in summer break.
- The fee for summer semester is Rs.5000 per subject.
- Internal and external considered as separate subjects.
- Students have to score 75 % attendance to appear in summer semester examination.
- If student has attendance less than 75 % then he/she cannot appear in the summer semester examination.
- Student can score maximum 70 % marks in summer semester examination.
- The maximum number of subjects a student can opt for summer semester can be less than or equal to the total number of regular subjects he/she has appeared in any previous semester.
- When the number of subjects exceeds the said limit, in some exceptional cases, the student may be allowed to appear in summer semester with the approval of the competent authority.

18. Duration of Course

Normally, a student is expected to complete his/ her Programme within the stipulated duration. However, if a student, for whatsoever reasons, is unable to complete the Programme within the stipulated period, he/ she may be allowed 2 years beyond the stipulated period to clear the backlog to be qualified for the Degree. The general formula therefore should be:

Time Span = N+2 years for the completion of Programme

Where N stands for stipulated period prescribed for the completion of Programme.

Illustration:

Duration of BBA Programme is 3 years. In case of backlog, Time Span = 3+2 years = 5 years. Duration of MBA Programme is 2 years. In case of backlog, Time Span = 2+2 years = 4.

19. Issue of Grade Sheets

- In the Grade Sheets, the marks of Internal Assessment and Semester End Examinations shall be shown separately. The total marks obtained in Internal Assessment and Semester End Examinations of a Course shall be converted into Letter Grades as per Para 4. The Letter Grades so assessed shall also be shown along with their equivalent Grade Points in the Grade Sheets. The SGPA and CGPA shall also be shown.
- Duplicate Grade Sheet shall be issued against payment of fee as may be prescribed.

20. Conversion of CGPA to % (Marks)

RNB Global University follows a grading system for students on a 10 point scale. Student are awarded Cumulative Grade Point Average (CGPA) in lieu of marks,

according to his/her performance against 10 point grading scale. However, for those students who need percentage conversion in order to apply elsewhere for studies or employment the University advises that the following formula may be used to convert the CGPA to arrive at the nearest approximate percentage-

$$\text{Percentage (\%)} = (\text{CGPA} / 10) * 100$$



21. Award of Degree

A student shall be eligible for award of degree where the student has successfully completed an Academic Programme of the University and has satisfied all the requirements for the award. The requirements for awarding degree to a student will be 5.5 or above CGPA along with minimum P Grade in all subjects.

22. Division Criteria

A student who fulfils the above mentioned Clause No. 21 shall be awarded Division as per criteria given below:

CGPA	EQUIVALENT DIVISION
9 and above	First Division with Certificate of Merit
8.0 But less than 9.0	First Division with Distinction
6.5 But less than 8	First Division
5.5 But less than 6.5	Second Division



FREQUENTLY

ASKED

QUESTIONS



When are the Examinations Conducted?

Examinations are conducted twice in a year. Odd Semester End Examination and Even Semester Examination. Odd Semester examination is generally held in November-December and Even Semester Examinations are generally held in April- May.

How to appear for Regular/Re-appear Examinations?

After display of examination schedule, eligible students are required to fill examination form to appear in Regular/Re-appear Examination.

What are the procedures to appear in examination if student has lost their admit card /Identity card.

Without Admit card/ID card, students are not allowed to appear in examination. In this case student has to apply for duplicate Admit card/ID card by submitting the prescribed fee.

What are UFM and their penalties?

UFM refers to unfair means. If student is involved in any illegal things during the examination then he/she comes under the UFM cases. The provision of penalties of use of unfair means during examinations includes the following.

- The entire examination of the candidate in respect of which he/she is found to have committed an act of disorder during conduct of examination be cancelled.
- The examination for the Subject in respect of which a candidate is found to have used unfair means be cancelled.
- The entire examination of the candidate in respect of which he is found to have used unfair means be cancelled and he/she shall further be disqualified from appearing at any University examination for a period to be specified by the Committee.

What is the Passing Criteria?

Student must score 40 % marks in internal assessment as well as in external assessment to pass in particular subject.

What is the criteria for promotion to next year?

For first year student CGPA should be more than 4.00 and for second year student it should 4.50 and so on.... (refer para 12).

What percentage of attendance is compulsory to be eligible to sit for the examinations?

100 % Attendance is expected. Max relaxation of 25% in attendance may be allowed for sickness or any other valid reason. Students having less than 75% attendance in UG and

80% in PG will be DEBARRED and will not be permitted to appear in END SEMESTER EXAMINATION.

What is the procedure for Re-totalling of Answer Sheets?

The Evaluation is done twice by the Evaluator and Checker. The students can apply for re-totalling of marks through application (*Performa available at University website*) within 7 days of declaration of result by submitting the required fee.

When will student receives the Grade Card?

Within one month of the declaration of the results.

I don't understand my results. Whom should I speak to?

In case of any query / clarification students may approach their concerned COE/Examination Department.

What is meaning of Debarred?

Debarred means you will be not allowed to appear in End Semester Examination.

What is the Summer Semester?

Summer Semester is a special semester conducted during summer vacations to help students to clear their backlog & fail subjects and help them save a year in case otherwise if not promoted to next academic year.

When the Summer Semester is held?

Summer Semester Generally held in May and June. Examination will be held in July.

Who can appear in Summer Semester?

Student who is not eligible to get promoted, Student who is debarred due to shortage of attendance, Student who is debarred due to disciplinary action and student who want to improve their marks.

What will be duration of classes?

Number of classes in summer semester will be per as the credit hours of the program. This can be varying from 15 days to 45 days.

What will be level of the question paper in the Summer Semester?

There is no relaxation in question paper. The pattern will be same as End Semester Examination.

Is it sure that I will pass if appear in summer semester?

No surety that you will be passed in subject if you appear in summer semester.

Note: Examination Regulations may revise from time to time.

-----XXXXXXXX-----

